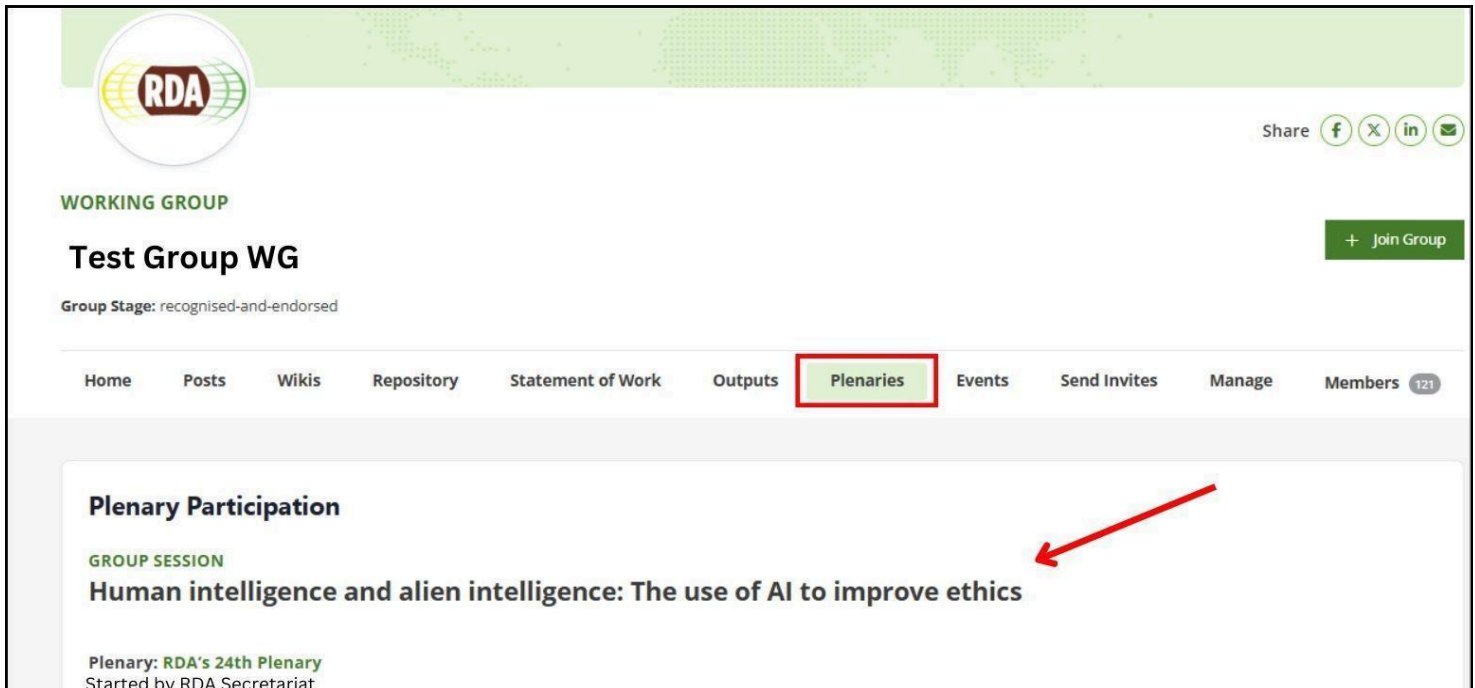


How to Access and Edit a Group / BoF Session Submission for a Plenary

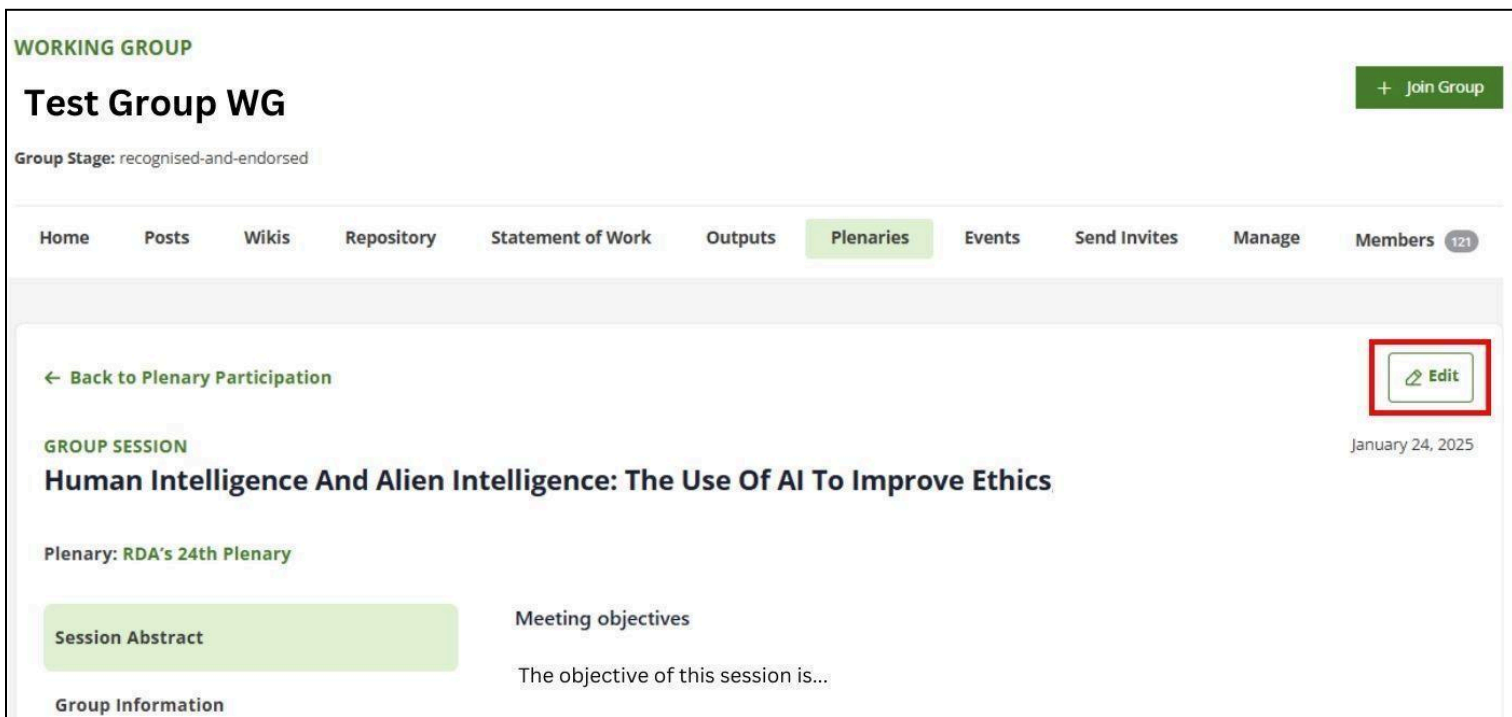
Group Submissions

To access a group session submission, please navigate to your group's homepage via <https://www.rd-alliance.org/group-directory/>. Your submission is saved under the 'Plenaries' tab (as shown in the image below). It is visible to all group members.



The screenshot shows the RDA group homepage for 'Test Group WG'. The 'Plenaries' tab is highlighted with a red box. A red arrow points to the submission title 'Human intelligence and alien intelligence: The use of AI to improve ethics'.

To edit your submission, please click on the submission title. A new web page will open where you can navigate to 'edit' on the right-hand side (as shown in the image below). Group chairs can edit the submission.



The screenshot shows the submission page for 'Human Intelligence And Alien Intelligence: The Use Of AI To Improve Ethics'. The 'Edit' button is highlighted with a red box.

If you would like to comment on the submission and start a public discussion, the 'Posts' tab will allow

you to do it. Only logged in group members can leave comments on the submissions. Comments are visible to all group members. Navigate to the 'Posts' on the group's homepage > session > and start a discussion (see the image below).

The screenshot shows a web interface for a 'WORKING GROUP' named 'Test Group WG'. The group stage is 'recognised-and-endorsed'. A '+ Join Group' button is in the top right. A navigation bar includes 'Home', 'Posts' (highlighted with a red box), 'Wikis', 'Repository', 'Statement of Work', 'Outputs', 'Plenaries' (highlighted with a green box), 'Events', 'Send Invites', 'Manage', and 'Members' (with a '121' badge). Below the navigation bar, there is a '← Back to Plenary Participation' link and an 'Edit' button. The main content area is titled 'GROUP SESSION' and 'Human Intelligence And Alien Intelligence: The Use Of AI To Improve Ethics', dated 'January 24, 2025'. It specifies 'Plenary: RDA's 24th Plenary'. A sidebar on the left contains 'Session Abstract' (highlighted with a green box), 'Group Information', and 'Preferences & Conflict Considerations'. The main content area includes 'Meeting objectives' and the text 'The objective of this session is...'

Birds of a Feather (BoF) submissions

To access a BoF submission, please navigate to <https://www.rd-alliance.org/> and log-in via 'My Dashboard' as shown in the image below. Once logged-in, navigate to My Dashboard > Plenary Participation > Open your session as shown in the image below.

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RDA Member Since: 2021-10-27

Organisation: Research Data Alliance
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Plenary Participation
 GROUP SESSION
 Test, IH
 Plenary: RDA's 26th Plenary

You have an option to Edit or View your session as shown in the image below.

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[← Back to Plenary Participation](#) [Edit](#)

GROUP SESSION
Test, IH
Plenary: RDA's 26th Plenary

Session Abstract **Meeting objectives**
 Test, IH

Group Information **Meeting presenters**
 Test, IH

Preferences & Conflict Considerations **Meeting agenda**

Plenary Details

Need assistance?: questions related to session submissions can be sent to secretariat@rda-foundation.org.