

ANNEX II to the 3rd Party Agreement – “Pre-Work Description Template”

This template will be completed by the 3rd party and delivered as per article 4.

National Node	Legal entity	Address	Key personnel	Notes
Lithuania	Kaunas University of Technology	K. Donelaičio St. 73, 44249 Kaunas	Gintarė Tautkevičienė Ieva Cesevičiūtė Deimantė Šulskytė	

The following table describes in practical and measurable terms the **workplan** that will be carried out by the above national node as part of their “National Node Management” service, rendered within RDA 4.0 Europe. The table expands and specifies what already stated in Sec. 1.2.1 and 1.2.2 of Part B of the Grant Agreement.

Macro-area	Description	Deliverable	KPI	Notes
A. Creation, organisation and management of a national / regional RDA community	<ul style="list-style-type: none"> - The node has been created by involving knowledgeable actors in RDM on both national and international landscape (two biggest HE institutions in Lithuania: Kaunas University of Technology and Vilnius University, Electronic Information for Libraries, Ministry of Education, Science and Sport; during the lifetime of the project, two face-to-face meetings and monthly remote meetings of the expert group will take place; overview of the country landscape and strategies for the node after May 2020 will be written; - The alignment with key national and European projects of relevance will be ensured through the involvement of members of the node in relevant projects 	<ul style="list-style-type: none"> - An overview of the country landscape and strategies for the node - Creation and management of node page on RDA website - Quarterly reports 	<ul style="list-style-type: none"> - One update per week to national node page - Timely submission of reporting - 20 % growth in membership - Role / level of engagement of national members in RDA 	

	and bodies, e.g. EOSC Governance Board (Aušra Gribauskiėnė), EOSC Sustainability WG (Gintarė Tautkeviėienė), OpenAIRE-Advance (Iryna Kuchma, Gintarė Tautkeviėienė).			
B. Interaction with national research funding bodies and RDA governance	- Interaction with national authorities to identify the top priority areas on national digital agendas has been ensured by the endorsement of the RDA National Node application by the Ministry of Education, Science and Sport; its representative Aušra Gribauskiėnė is member of the expert group of the Node.	- Participation in monthly RDA European Governing Board / node network meetings and periodic events; - Discussing the draft of the National OS Plan	- At least 3 meetings organised with research funders / govt. - Feedback by the node members on the draft of the National OS Plan. - An overview of the country landscape and strategies for the node after May 2020 (a written statement)	
C. Promotion of open calls for European participation in RDA	- Weekly emails and announcements in the national language will be sent to the mailing list of vice-rectors for research of all HE institutions and contacts at the research institutes in Lithuania; - We will offer reading the applications and providing feedback on them if requested; - RDA country page will be the main vehicle to promote open calls for participation in RDA: weekly announcements to the RDA country page	- Messaging and events to support uptake; - Weekly emails and announcements in the national language to the mailing list of vice-rectors for research of all HE institutions and contacts at the research institutes in Lithuania; - Reports on dissemination – parts of quarterly reports	- Regularity of announcements: 1 per week (regular e-mails sent to the mailing list of vice-rectors for research of all HE institutions and contacts at the research institutes in Lithuania) to promote for participation in RDA, e.g. the call for ECRs and experts to attend Melbourne Plenary and support available).	

<p>D. Organisation of events to disseminate & promote RDA activities and outputs</p>	<p>- Two training events were planned: 1) a train-the-trainer session on RDM for academic librarians from different institutions (also promoting “23 Things: Libraries for Research Data” and 2) a workshop for researchers from different institutions who will be able to act as data champions in their local communities;</p>	<p>- End of January + end of March / beginning of April: 1) Workshop for librarians + 2) Workshop for researchers - Blog posts following events - Reusable event materials - Completed feedback data to contribute to project statistics</p>	<p>- 2 events during the project duration - Number of new people engaged: 15 per event</p>	
<p>E. Dissemination of RDA activities to encourage participation and adoption of outputs</p>	<p>- The experts in the node represent different disciplines, so will be able to reach out to communities across different disciplines - Will be translated into Lithuanian: “23 Things: Libraries for Research Data” - “The FAIRsharing Registry and Recommendations: Interlinking Standards, Databases and Data Policies” https://www.rd-alliance.org/group/fairsharing-registry-connecting-data-policies-standards-databases-wg/outcomes/fairsharing</p>	<p>- A plan on local needs and priorities for adoption as part of the written statement described in A. - Support of applications (min. 3) - Adoption story – drawing on “23 Things: Libraries for Research Data” (1)</p>	<p>- Number of announcements: 1 per week - Number of adoption stories (min. 1)</p>	