Practical Policies Working Group

Research Data Alliance
Goals

- Collection of policies in the RDA Wiki
- Categorization of policies
- Survey of the 11 most popular policy sets in institutions
- Description of policy templates for these 11 policy sets
- English Language Descriptions and implementation examples for selected policies
Defining Policies

- Policies control the execution of data management policies
- Policies aim to maintain certain data collection properties (authenticity, chain of custody, etc.)
- Policies can be organized into an administrative workflow
- Policies should be automatically triggered
11 Policy Areas

- Contextual metadata extraction
- Data access control
- Data backup
- Data format control
- Data retention

- Disposition
- Integrity (including replication)
- Notification
- Restricted searching
- Storage cost reports
- Use agreements
# PECE Data Management Plan

## Permissions
- [ ] Private
- [ ] Restricted
- [x] Open

## Notification Messages

<table>
<thead>
<tr>
<th>Notification Message</th>
<th>Type</th>
<th>Addressee</th>
</tr>
</thead>
<tbody>
<tr>
<td>System update</td>
<td>email</td>
<td>admin</td>
</tr>
<tr>
<td>Successful/failed backup</td>
<td>email</td>
<td>admin</td>
</tr>
<tr>
<td>User Accounts creation</td>
<td>email</td>
<td>researcher, collaborator</td>
</tr>
<tr>
<td>Account awaiting approval</td>
<td>email</td>
<td>researcher, collaborator</td>
</tr>
<tr>
<td>Blocking account</td>
<td>email</td>
<td>researcher, collaborator</td>
</tr>
<tr>
<td>Activating account</td>
<td>email</td>
<td>researcher, collaborator</td>
</tr>
<tr>
<td>Cancelling account</td>
<td>email</td>
<td>researcher, collaborator</td>
</tr>
<tr>
<td>Deleting account</td>
<td>email</td>
<td>researcher, collaborator</td>
</tr>
<tr>
<td>Break-in attempt</td>
<td>email</td>
<td>admin</td>
</tr>
<tr>
<td>Password recovery</td>
<td>email</td>
<td>researcher, collaborator</td>
</tr>
</tbody>
</table>

## Expiration Date

Expiration date:

Time date to consider the node expired. Format: 2016-07-12 (YYYY-MM-DD).

- **Text:** Hypertext Markup Language, Open Document Format, JavaScript Object Notation, Extensible Markup Language, JavaScript Object Notation for Linked Data, Resource Description Framework (UTF-8 encoded); HTML, XML, JSON, JSON-LD, RDF, OD2, ODF(ODS, ODP), TXT, ASCII, PDF
- **Audio:** OGG Vorbis, Opus, Advanced Audio Coding (Low Complexity), MPEG-1 Part 3, Microsoft WAVE Format 1; OGG, OGA, MP4, M4A, MP3, AAC, WAV
- **Video:** Theora, VP8, VP9, MPEG-4 Part 10 AVC (H.264); OGG, OGV, WEBM, MPEG4
- **Image:** Joint Photographic Experts Group, Graphics Interchange Format, Portable Network Graphics, Scalable Vector Graphics; JPG, JPEG, GIF, SVG, PNG
- **PDF document:** Portable Document Format
Outputs and Implementations

Outcomes Policy Templates:
Practical Policy Working Group,
February 2015

Version: February 4, 2015

Abstract
The RDA Practical Policy Working Group was founded in Sept. 2012. The following goals were reached:
- Collection of policies in the RDA Wiki
- Categorization of policies
- Survey of the 11 the most popular policy sets in 30 institutions
- Description of policy templates for these 11 policy sets
- Implementation examples for selected policies and English Language Descriptions

Furthermore an additional Interest Group will be founded to provide various testbeds for all RDA WG/IGs to demonstrate implementations of policy sets and

https://b2share.eudat.eu/record/246/files/PracticalPolicyOutcomesPolicyTemplate.pdf

Implementations:
Practical Policy Working Group,
February 2015

Version: February 4, 2015

Abstract
The RDA Practical Policy Working Group was founded in Sept. 2012. The following goals were reached:
- Collection of policies in the RDA Wiki
- Categorization of policies
- Survey of the 11 most popular policy sets in institutions
- Description of policy templates for these 11 policy sets
- English Language Descriptions and implementation examples for selected policies

Furthermore an additional Interest Group will be founded to provide various

https://b2share.eudat.eu/record/246/files/PracticalPolicyImplementations.pdf