



**Archives and Records Professionals
for Research Data Interest Group
Plenary 10
19 September 2017, Montreal**

research data sharing without barriers
rd-alliance.org

- Brief introduction to the group
- Guest speakers:
 - Chemistry IG
 - Preservation tools, Techniques, and Policies IG
- Breakout groups:
 - Appraisal
 - Preservation
 - Or a new collaborative topic inspired by a speaker from a partner IG/WG.
- Report out/closing

<https://goo.gl/u5hJzr>

Objective

Explore the areas where the principles and practices in the information disciplines of archives, records management, and research data curation overlap and where they diverge.

Goals

Develop Supporting Outputs that bring archives and records knowledge to RDA and RDA knowledge to the archives and records fields

Guest speakers

Chemistry Research Data Interest Group

- Leah McEwen
 - Met this morning
 - <https://www.rd-alliance.org/ig-chemistry-research-data-rda-10th-plenary-meeting>

Preservation tools, Techniques, and Policies

- Michael Hildreth
 - Session Thursday at 9am in room Mansfield 2
 - <https://www.rd-alliance.org/ig-preservation-tools-techniques-and-policies-rda-10th-plenary-meeting>

Breakout discussions

- Discussed at Plenary 8 (Denver) and Plenary 9 (Barcelona)
- Planning drafting of guidance or documentation on digital preservation, in a short and accessible format similar to the Libraries IG's "23 Things" which has been widely circulated and re-used.
- To establish the Archives and Records Professionals IG as experts in digital preservation within RDA.
- To create high level guidance for researchers giving advice on how they can address digital preservation.

A short, user friendly guide to digital preservation for research data, aiming to:

- Provide useful guidance aimed at researchers both inside and outside RDA
- Introduce researchers to archival terminology and its connection to research data management practices
- Build on the 2013 NDSA's Levels of Digital Preservation document

Tasks:

- Draft a brief literature review to ensure that an Archives IG document would not duplicate an existing resource.
- Gather perspectives from the members of the Archives IG and from other groups regarding the particular challenges of preserving research data (as opposed to other digital assets).
- Review the NDSA's "Levels of Digital Preservation" document and discuss potential updates/amendments.
- Develop plan for shape of recommendations based on initial research.

Overview/goals

- A short, user friendly guide to appraisal for research data
 - The audience for this resource would include domain researchers to introduce them to the topic as well as people/organizations with little or no access to archival professionals in their organization.
- Built around 4 themes identified at the Barcelona Plenary

<https://goo.gl/35p7Fg>

- 4 themes:
 - **Introduction to appraisal**
 - **How to develop an appraisal process** with your domain experts to ensure items meet your mission.
 - **What metadata should be (or must be) collected** - This will outline what information will be required to conduct an appraisal assessment and ensure that processes are in place to collect the necessary information.
 - **Why and how to disposition something** - How to evaluate materials for possible deaccession from your questions and guidelines for evaluation.

Tasks

- Gathering resources from the community
 - **Step 1:** enter the article details in the literature review [spreadsheet](#)
 - **Step 2:** Enter a summary of the document in the appropriate themed area of our [notes document](#)
- Review
 - Review materials collected.
 - Assemble a product from the resources gathered.
- Long term
 - Getting domain specific (brief) case studies to demonstrate the recommendations gathered from the community. We might request those from the domain IGs/WGs.

Reporting

Six keywords for TAB

(If time)

- Tab is mapping the various parts of RDA and is looking for 6 keywords or phrases
- Thoughts or suggestions?

- Archives and Records IG page:
<http://tinyurl.com/nyc24v6>
- Contact: Rebecca Grant:
rebecca.grant@springernature.com / @beck.grant
- Elise Dunham: elisemdunham@gmail.com/
@elisedunham
- Sarah Ramdeen: ramdeen@email.unc.edu /
@evil_alioi
- Laura Molloy: laura.molloy@rsa.ox.ac.uk /
@LM_HATII