

RDA Council Meeting Minutes Data Archiving and Networked Services (DANS), Den Haag, The Netherlands 6th - 7th June 2019

Meeting Chairs: Ingrid Dillo and Mark Leggott

Attendees:

1. Kevin Ashley
2. Sandra Collins (remotely on 7th June only)
3. Ingrid Dillo
4. Francoise Genova
5. Jason Haga
6. Hilary Hanahoe
7. Bob Hanisch
8. Edit Herczog
9. Claudia Maria Bauzer Medeiros (remotely)
10. Kay Raseroka (remotely)
11. Amy Nurnberger
12. Ross Wilkinson
13. Bridget Walker RDA Foundation EA (notes)

Apologies:

Jill Benn, Paul Uhrir

Notes and actions following the face-to-face meeting in Philadelphia – March 2019

Decision: Notes and actions accepted.

Governance Updates – Francoise Genova (TAB), Kevin Ashley, Amy Nurnberger (OAB), Hilary Hanahoe (Secretariat)

Discussion:

TAB

An update was given together with plans for the next 6 months. Recommendations and outputs are to be discussed with OAB. Groups life cycle of 18 months to be kept but discussion for extension permitted.

Discussion:

OAB

An update was given together with plans for the next 6 months. Extension of early bird plenary registration fees to be possibly introduced into guidelines going forward.

Discussion:

Secretariat

An update was given together with plans for the next 6 months. First off-site secretariat meeting to be held July 2019.

Discussion re number of in-kind staff and Foundation staff provided through grants and organisations and possible reduction after end of May 2019 following conclusion of EU grants and other funding.

Responsibilities of new Executive Assistant outlined.

RDA Foundation Financial Update – Edit Herczog, Kevin Ashley, Jason Haga

Discussion:

The financial sub-committee presented the RDA Foundation financial status highlighting three scenarios: wind down (reserves and timing), mid case (business as usual) and growth. Council brainstormed and generated an action list of financial resources and potential international funding opportunities for budgetary shortfalls and short term financial solutions.

Regional Engagement Governance & Status – Jason Haga

Discussion:

An update on the Task Force was given together with a proposed governance model of two levels – Regional Assembly and Regional Advisory Board.

RDA Relations with Affiliates and other International Organisations – Amy Nurnberger, Kevin Ashley

Discussion:

Defined characteristics of affiliate members and lifecycle of MoU and focus on strategies for acquisition of new affiliates, looking at geographical spread and its impact for RDA. Consideration of CODATA, GO FAIR and WDS and relationship with RDA.

RDA Web Platform Status and Data Migration Plans – Hilary Hanahoe

Discussion:

Explanation of web platform and its development and maintenance by Trust-IT highlighting strengths and weaknesses. Looking at implications and options for continuation post RDA Europe 4.0.

RDA Membership Assessment – Sandra Collins

Discussion:

An overview of Membership Assessment Task Force status was given together with plans and discussion of timing and eventual requirements for broader consultation with governance and membership. Various membership models were presented and discussed.

RDA Plenary Assessment – Ross Wilkinson



Discussion:

Discussed RDA plenary meeting structure, frequency, location, financial implications to define eventual actions and consultation with governance and membership.

The Work of RDA – Hilary Hanahoe

Discussion:

Discussed RDA group processes and procedures and other work aspects in order to understand if overall structure is still in line with the vision and mission of RDA, if some aspects need revision and what steps need to be proposed to do that. Discussed need for a task force.

Any Other Business

Discussion:

Regional framework document was discussed again, all members having read it from previous day.

Next Face to Face Meeting

The next face to face meeting of the Council is scheduled for Monday 21st October at plenary 14 in Helsinki.