

RDA Council Conference Call 27 April 2021 UTC 10:00-14:00

Meeting Chairs: Ingrid Dillo and Mark Leggott

Attendees:

1. Kevin Ashley
2. Michelle Barker
3. Jill Benn
4. Juan Bicarregui
5. Sandra Collins
6. Ingrid Dillo
7. Joyce Gosata Maphanyane
8. Jason Haga
9. Robert Hanisch
10. Edit Herczog
11. Mark Leggott
12. Claudia Medeiros
13. Isabelle Perseil
14. Rob Quick
15. Shelley Stall
16. Hilary Hanahoe (RDA Foundation SG)
17. Bridget Walker RDA Foundation EA (notes)

18. **Apologies:**

Notes and actions following the 11 February 2021 meeting

Decision: Notes and actions accepted.

Financial Subcommittee Feedback / Report – Edit Herczog, Kevin Ashley, Jason Haga

Discussion:

The FSC presented the quarterly report January-March 2021 together with financial forecasts for 2021 for the RDA Foundation. Clarification was given to Council regarding outstanding organisational member invoices and other delayed income and changes in regional financial support and in-kind staffing.

Decision:

Further detail on specific accounting items to be provided in future FSC updates.

Financial Sustainability Task Force – Bob Hanisch (on behalf of TF)

Discussion:

Council was provided with an explanation of the roles and goals of the FSTF which came into effect February 2021. Discussion focused on the various options being considered including individual and organisational RDA membership with an overarching goal of achieving a reliable income stream to support the RDA Secretariat functions.

Decision:

The FSTF will include a dedicated engagement plan for all the proposed models as part of the Financial Sustainability recommendations to be presented to Council in the next 2 to 3 months.

RDA Strategic Plan and Implementation – Hilary Hanahoe

Discussion:

Council was provided with an update of the Secretariat staffing situation and forecast to clarify the resources available and the impact on implementation of the Strategic Plan. Three priorities were presented in line with the available resources.

Plenary 17 Debrief – all members

Discussion:

Council discussed lessons learned from previous plenaries, particularly Virtual Plenary 17 which introduced an examination of points to consider for future plenaries including virtual conference platforms.

OA – OAB Update – Kevin Ashley & Michelle Barker

Discussion:

Council discussed a recent analysis of Organisational Assembly members and their representatives with a view to identifying types and locations of organisations where the RDA is less represented or supported and in need of encouragement to join. Input from Secretariat has provided an accurate and comprehensive historical record of OAB membership and co-chairs since the OA was established.

TAB Update – Isabelle Perseil, Rob Quick

Discussion:

The TAB co-chairs provided Council with an update informing of an intended revisit with current TAB members of the roles and responsibilities of TAB members.

Secretary General & Secretariat Update – Hilary Hanahoe

Discussion:

Hilary highlighted the current staffing on Secretariat and its operations together with the 2021-2022 staff forecast for the RDA Association AISBL (EU office) and suggested staff sources, both financial and in-kind support. The current staff situation allows for minimum cover of activities.

Plenary Scenario 2022 & IDW 2021 – Hilary Hanahoe

Discussion:

Hilary updated Council on progress for IDW 2021 and presented a scenario for plenaries in 2022 highlighting the one proposal received for September 2022. Council was asked to consider a more long term consideration of one global physical event in addition to annual virtual and regional events.

AOB

Discussion:

Council was asked to approve that Kevin Ashley remain on the Financial Subcommittee and Juan Bicarregui join as the legal representative of STFC, the hosts of the RDA Foundation.

Decision:

Council agrees with the proposal.

Discussion:

Council was informed of community comments received regarding Council nomination and election process.

Decision:

To allow for a more transparent process, the nominations committee will provide a report.