

From: Secretariat  
Sent: Friday, May 10, 2024 10:28 AM  
To: [rdavp22\\_chairs@rd-alliance.org](mailto:rdavp22_chairs@rd-alliance.org)  
Cc: [vp22enquiries@rd-alliance.org](mailto:vp22enquiries@rd-alliance.org)  
Subject: RDA VP22 - Final Arrangements

Dear VP22 Session Chairs,

The RDA's 22nd Plenary will open its virtual doors next week for over 370 attendees. With that in mind, we would like to share final updates:

- **Handbooks for Participants and Session Organisers/Speakers** including a **Guidance for Chairs on How to Hold a Virtual Session** are now available on the [RDA VP22 webpage](#) and cover the following details:
  - Whova overview: menu panel, time zones, useful links.
  - How to join a session.
  - What you need to know if you are a session chair
  - Support provided during the sessions
- **Session presentations**
  - You do not need to send your presentation slides prior to VP22.
  - It is strongly advised to include a link to your presentation slides in your session's collaborative notes (linked from your [web session submission page](#)).
- **TAB meets WG/IG Chairs Session on Thursday, 23 May 20:00 UTC**
  - TAB will provide updates on its activities, seek feedback on the interaction between TAB and WG/IG co-chairs, as well as on facilitation between WG/IG groups.

**Previous communications:**

- All previous communications with session chairs are duplicated online and can be viewed and downloaded [here](#).

We hope you have a successful session!

If you have any questions, please contact [vp22enquiries@rd-alliance.org](mailto:vp22enquiries@rd-alliance.org).

Kind regards,  
Irina Hope  
RDA VP22 Organising Committee Chair