



Research Title:

An investigative study on the views of Irish Cultural Heritage stakeholders on the ECCCH (European Collaborative Cloud for Culture and Heritage), identifying potential digital transition challenges and a correlation of existing targeted support tools.

Researcher:

Eilis Curran, undergraduate in Management of Operations MSc, DCU.

Email: eilis.curran26@mail.dcu.ie

Research Supervisor:

Dr Colum Foley, Business School, DCU.

Email: colum.foley@dcu.ie

Introduction:

I, Eilis Curran, would like to invite you to participate in a research dissertation. I am undertaking a dissertation as a part-time student in fulfilment of the master's degree in Management of Operations through Dublin City University Business School. My research will be completed under the supervision of Dr. Colum Foley. The aim of research is to gather the views of Irish cultural heritage stakeholders on the European Commissions initiative to establish a European Collaborative Cloud for Cultural Heritage. You are eligible to take part if you are over 18 years of age and work in the area of digitisation/collections/archiving in any of the following areas: the culture, heritage, museum, University research, research center, library, cultural center, public administration, public restoration and conservation enterprise, monument site, gallery or other area involved in the arts/culture/heritage digitisation field (please specify). It is intended that research will play a part in raising awareness of the Cloud (ECCCH) among potential users within Ireland.

What will I have to do?

If you decide to take part, you will be asked to answer questionnaire regarding your experience of the digitisation process, you may be asked to complete a semi-structured interview. There is no expectation for you to complete an interview, as above, you are entitled to refuse or withdraw prior to committing to response.



Confidentiality & Anonymity:

All information will be kept strictly confidential. As the survey will be completed online, all answers will be completely anonymous also as no identifiable data will be requested. Where institutions are mentioned, they will be denoted by a number/letter and not by name. All data will be stored in a secure location for a maximum of 2 years. After this time, data will be electronically disposed of. The Data gathered for this research will be controlled by Dublin City University Business School. Data processing services will be used will be N-Vivo (for transcribing), Qualtrics (for survey data gathering), Microsoft forms (for survey data gathering), Google Documents for secure data storage, and Zoom recordings (to record interviews). Interviews will be permanently deleted immediately after transcription, and transcripts of individual interviews will be forwarded to the participant. As this is a learning activity as part of the MSc, data will only be accessible by the sole researcher and those assessing the work.

As part of a final year project, results will be disseminated at both dissertation and presentation level. As above, all data will be anonymous. Results may also be submitted for publication in a peer-reviewed journal or at a student conference. It may, for information purposes only, be forwarded to the relevant European Commission body, or to the relevant Government Department within Ireland - please note, the dissertation is not affiliated with either body. Data may also be subject to legal limitations. All personal data being collected is compliant with GDPR legislation. If you have any concerns in this regard, please contact the DCU Data Protection Officer Mr. Martin Ward (data.protection@dcu.ie) Ph.: +353 (0)1 7005118 /+353 (0)1 7008257). You are also entitled to lodge complaints to the Irish Data Protection Commission.

The sample size of this study is taken from a relatively small pool as it focuses on one sector in a small sized country. Please be advised, that although every effort to protect anonymity, the size of the research pool may have unintended implications for privacy/anonymity.

What are the risks?

This study should pose no risks to participants. However, if you have concerns after participating in the study, please feel free to contact the research supervisor Dr Colum Foley, or DCU Business School, Dublin City University, Dublin 9, Ireland. Phone +353 1 700 5265 (email: businessschool@dcu.ie). Please note, you may withdraw from the study at any stage while participating, once results are submitted and information is correlated, data can no longer be withdrawn.

What are the benefits?

It is hoped that this research will benefit all areas of digitisation within the Culture and Heritage Sector in Ireland. It is my intention to highlight 'best in class' practices, that can be used as a useful tool, also participants may learn something about this area of research and about the ECCCH rollout, and available support tools. Participants may obtain more information about the results of the study at the end of the academic year by contacting myself or Dr Colum Foley.

Participation:

All participation is voluntary, you may withdraw from the study up to the point of submitting your data. Withdrawal after this point will not be possible as we will not be able to identify which submission is yours due to the anonymity of the study. However, if you wish to find out anything about the study, please contact the researcher, Ms Eilis Curran at eilis.curran26@mail.dcu.ie.

Additional information:


This research study is being conducted as part of the dissertation project for MSc in Management of Operations. This study has been approved by the Business School Ethics Committee for ethical purposes.

If you have any concerns about the manner in which this study is conducted, please contact Dr Colum Foley, Dublin City University School of Business by email Colum.Foley@dcu.ie. Alternatively contact the DCU Research Ethics Committee. Tel: +353 1 700 800 email: (rec@dcu.ie)

Please be aware that the confidentiality of research data is subject to legal limitations, i.e., where requested by court subpoena, where there is a statutory obligation to disclose data to state authorities. Be advised that, although every care is taken to ensure anonymity and confidentiality, it cannot be guaranteed, as the research is bound by legal constraints. *"Confidentiality of information can only be protected within the limitations of the law - i.e., it is possible for data to be subject to subpoena, freedom of information claim or mandated reporting by some professions"*. (DCU Research Ethics Committee 2023).

Participation in the research study is voluntary, participants have the right to from interview and survey at any point prior to data being committed. Participation in the project will end, at the point of withdrawal, no future data collection will take place though previously collected data may still be processed.





If participants have concerns about this study and wish to contact an independent person, please contact: The Secretary, Dublin City University Research Ethics Committee, c/o Research and Innovation Support, Dublin City University, Dublin 9. Tel 01-7008000, e-mail (rec@dcu.ie)

Eilis Curran

Email: Eilis.curran26@mail.dcu.ie

Date: 19/02/2023

Informed Consent Form

Research Title:

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Clarification of the purpose of the research

The aim of research is to gather the views of Irish cultural heritage stakeholders on the European Commissions' initiative to establish a European Collaborative Cloud for Cultural Heritage, with the intention of correlating existing support tools and identifying areas with may need additional support.

Data gathering requirements:

Requirements may include involvement in recorded interviews, and/or completion of online questionnaire.

| <i><u>Please complete the following (Write Y or N for each question)</u></i> | <i>Y/N</i> |
|---|---------------------|
| <i>I have read the Plain Language Statement (or had it read to me)</i> | <i>Yes/No</i> _____ |
| <i>I understand the information provided</i> | <i>Yes/No</i> _____ |
| <i>I understand the information provided in relation to data protection</i> | <i>Yes/No</i> _____ |
| <i>I have had an opportunity to ask questions and discuss this study</i> | <i>Yes/No</i> _____ |
| <i>I have received satisfactory answers to all my questions</i> | <i>Yes/No</i> _____ |
| <i>Where applicable, I am aware that my interview will be recorded.</i> | <i>Yes/No</i> _____ |



I am aware that I may withdraw from the Research Study at any point. Yes/No _____

I confirm that I have been informed of arrangements to protect confidentiality of data, including that confidentiality of information provided is subject to legal limitations. Yes/No _____

I am aware of arrangements regarding the retention/disposal of data. Yes/No _____

I consent to the use of my data for future studies within the following parameters (provide detail) Yes/No _____

I have read and understood the information in this form. My questions and concerns have been answered by the researcher, and I have received a copy of this consent form. Therefore, I consent to take part in this research project.

Participants Signature: _____

Name in Block Capitals: _____

Witness: _____

Date: _____

Eilis Curran
Email: Eilis.curran26@mail.dcu.ie
Date: 19/02/2023

